

**BOROUGH OF CARLISLE
COUNCIL MEETING
August 10, 2023
7:00 PM**

MOMENT OF SILENCE Councilor Mellen
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Mellen

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council Meeting Minutes 7/13/2023

**B. Approval of Bills and Investment Transactions:
Expenditures as of July 31, 2023**

General Fund	\$ 885,263
Water Fund	\$ 802,828
Stormwater Fund	\$ 46,138
Sewer Fund	\$ 326,371
Solid Waste Fund	\$ 466,687
Capital Project Fund	\$ 112,232
Parking Fund	\$ 41,001
K-9 Fund	\$ 2,940
Highway Aid Fund	\$ 93,831

C. HARB

The HARB recommends that Borough Council approve the following Certificate of Appropriateness:

- 1. A request for a Certificate of Appropriateness for Carie Russell of 153 East Pomfret Street to replace a metal roof on a front porch in-kind.*
- 2. A request for a Certificate of Appropriateness for Maxim Industries LLC of 271 West South Street to replace existing architectural roof shingles and construct a rear addition on a residence.*
- 3. A request for a Certificate of Appropriateness for Caprice Properties of 21 West High Street to install a wall sign.*
- 4. A request for a Certificate of Appropriateness for Martin Sieferling and Terri Glueck of 178 West South Street to repair and replace a portion of a brick and wood porch foundation, trim, and floor in-kind.*

D. Parks & Recreation:

- 1. Borough Council may approve the 2023 Fall Recreation Fee Resolution.*

E. Public Safety:

- 1. Borough Council may approve a special event request by Downtown Carlisle Association for Benchfield Farms to utilize three parking meters at the corner of South Hanover and West Church Avenue for purposes of "Downtown Horse Drawn Wagon Rides" scheduled for the Welcome Jam on August 12, 2023 from 11:00 a.m. to 3:00 p.m.*
- 2. Borough Council may approve the temporary closure of several Borough streets to facilitate the Carlisle Family YMCA annual Turkey Trot 5K Road Race to be held November 23, 2023, Thanksgiving Day from 8:00 a.m. to 11:00 a.m. The street closures include South West; West South to Orange Street; Orange Street to Georgetown Circle to Orange Street; Orange Street to Hillside; Hillside to Belvedere Street; Belvedere to Noble Blvd.; Noble to Wilson Street; Wilson to South; South to West Street; West Street to Finish Line. Approval is contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.*

F. Sustainability & Community Planning:

- 1. Borough Council may direct the Borough Solicitor to advertise an ordinance amending Chapter 135, "Floodplain Management", for enactment at the September 6, 2023 Council Workshop Meeting, with an effective date of September 7, 2023.*
- 2. Borough Council may approve a 60-day time extension request by Brian Linsench, Esquire of Stone, Wiley & Linsench, PC. on behalf of Hidden Meadows of Carlisle, LLC, for considering and taking action on the Final Subdivision and Land Development Plan for Hidden Meadows as per Section 226- 21.A.2 of the Borough's Subdivision & Land Development Ordinance. The new deadline shall be October 9, 2023.*
- 3. Borough Council may approve a 60-day time extension request by Greg Holtzman of BL Companies on behalf of Northside Village LLC, for considering and taking action on the Final Subdivision and Land Development Plan for Lot 8 of the Carlisle Auto Industries Subdivision as per Section 226- 21.A.2 of the Borough's Subdivision & Land Development Ordinance. The new deadline shall be October 9, 2023.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report:**

1. Borough Council may consider adopting a resolution in support of Vision Zero.

REPORTS FROM COMMITTEES**A. Budget & Finance:**

1. Borough Council may approve the purchase of Toughbooks from Baycom Inc in the amount of \$57,416 (Fifty-Seven Thousand Four Hundred Sixteen Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) program.
2. Borough Council may approve updated guidelines to the Outside Agency section of the Borough's annual budget process.

B. Economic Development:

1. Borough Council may authorize the drafting and advertising of an ordinance to enter into an Agreement by and between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] retroactive to January 1, 2023 through December 31, 2023.

C. Parks & Recreation:

1. Borough Council may approve Cumberland Youth Cycling Development's (CYCD) July 2023 revised project scope and design for the Valley Meadows Bicycle Pump Track subject to confirmation of adequate funds per the agreement between CYCD and the Borough dated September 30, 2020 and subject to the Borough Solicitor's satisfactory review of the contract and any associated documentation.

D. Public Safety:

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one on-street handicapped parking space at 433 N. Hanover Street. *(Roll Call Vote)*
2. Borough Council may approve a Special Event street closure request for East South Street, from the intersection of South Hanover Street to South Bedford Street on October 14, 2023 from 3:00 to 9:00 p.m. for the Molly Pitcher Birthday Bash Block Party, a DCA sponsored event. Approval is contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

E. Public Works:

1. Borough Council may authorize the execution of a Lawn to Meadow Conversion Agreement with the Alliance for the Chesapeake Bay for the Carlisle Yard Waste Compost Facility property off Post Road.

2. Borough Council may approve the purchase and installation of security improvements at the Carlisle Water Treatment and at the Carlisle Public Works Field Operations sites from Hilton's Lock & Security of Carlisle, PA for a not to exceed cost of \$31,000. (Thirty-One Thousand dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) program.
3. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 212, Solid Waste and Recyclables, removing the requirement to use biodegradable paper bags for leaf collection and allowing residents to rake leaves to the curb. *(Roll Call Vote)*

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

August 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

10	Council Meeting	7:00 p.m.
24	Planning Commission	5:30 p.m.

September 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

04	Borough Offices Closed for the Holiday	
05	HARB	5:30 p.m.
06	Council Workshop Meeting	6:00 p.m.
07	Zoning Hearing Board	6:30 p.m.
07	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
14	Council Meeting	7:00 p.m.
28	Planning Commission	5:30 p.m.